

Frequently Asked Questions

Q1. What is TexasOnline eFiling for Courts?

eFiling for Courts is the statewide electronic filing solution for the State of Texas, provided through TexasOnline - the Texas e-government portal.

Q2. What hardware or software do I need to eFile?

All you need is a computer with Internet access and free Adobe Reader software to read PDF documents.

Q3. What document formats are accepted?

All standard document formats are accepted and automatically converted to PDF files to maintain formatting and remove editing history.

Q4. What documents can I eFile?

eFiling for Courts accepts filings in civil, family, and probate cases. You can file original petitions, as well as pleadings and motions in established cases, even if they were initiated with traditional paper filings.

Q5. Can I eFile a document that requires a physical signature or that exists only in paper format?

Yes. You may submit these documents as scanned images.

Q6. How will I know if my eFiling was received?

You will receive an immediate message upon receipt, and a file stamped copy upon acceptance by the clerk.

Q7. What time and date stamp is applied?

The time and date applied to your accepted filing is the time and date you submitted the document.

Q8. What is eService?

eService is a feature offered by eFiling for Courts that allows filers to electronically serve documents to other case parties, as well as be served electronically. As a registered filer, you can choose to be served electronically in your cases via eService. To receive eService, log on to your eFiling account and click on the eService Profile option to accept eService in all cases or in selected cases. Remember, if your email address changes, be sure to update your profile so you can continue to receive confirmation and eService notices. Filers should also use eService rather than eFiling to serve discovery, interrogatories, letters, and other documents that are not normally filed with the court. The cost to send eService is \$5.50 for any number of parties and any number of documents. Parties who only want to receive eService but do not want to register to eFile can set up a complimentary account.

Q9. Can I eServe discovery without eFiling?

Yes. You can electronically serve discovery, letters, and other documents that are not filed with the court.

Q10. Is the eFiling for Courts system secure?

Yes. eFiling for Courts features multiple firewalls and full-time intrusion detection monitoring that is compliant with the security standards for the State of Texas.